

BY-LAWS OF NOKOMIS ATV CLUB

Article 1 – NAME

The organization shall be known as Nokomis ATV (All-Terrain Vehicle) Club.
The club address is P.O. Box 91, Heafford Jct., WI 54532

Article 2—MISSION STATEMENT: To promote safe, responsible, and sustainable ATV/UTV recreation while supporting trail development, environmental stewardship, and positive relationships with local communities in northern Wisconsin.

Article 3 – OBJECTIVES

- A. To provide a volunteer resource for the community at large.
- B. To provide an educational resource for the sport of off-road ATV/UTV riding.
- C. To explore, expand, and participate in off-road ATV/UTV riding.
- D. To maintain and expand existing riding and trail systems in the area.
- E. To educate our community to the ethics of the ATV/UTV sport.
- F. To enjoy the sport of ATV/UTV riding.

Article 4 – MEMBERSHIP

- A. Club membership shall be open to all ATV/UTV riders and enthusiasts.
Membership in the organization shall be determined on a nondiscriminatory basis, without regard for age, sex, race religion or national origin.
- B. A family membership shall include 1 or 2 adults and all dependents under the age of 18
- C. Membership votes shall be one vote per paid current member in attendance and per association.
- D. Dues shall be set annually by the Board of Directors and approved by the membership at the August meeting.
- E. Members may be terminated from the organization for good cause as determined by the Board of Directors, or subject to a suspension period, as a result of the charges against that individual.

Article 5 – MEMBERSHIP MEETINGS

- A. Regular meetings shall be held on a designated day and at a location determined by attendance at the monthly meeting.
- B. The President shall preside over all meetings. In the absence of the President, the Vice-President shall preside over the meeting. If both the President and the Vice-President are absent, the Secretary shall preside over the meeting.
- C. **There must be at least 50% of Board members present for a quorum.**
- D. Special meetings may be called by the President or a member of the Board of Directors. All members of the Board of Directors shall be notified at least 5 days in advance of such meeting.
- E. All business shall be conducted by a motion from the floor, with a show of hands vote, unless a motion is made to have a secret ballot vote.

Article 6 – ELECTION OF OFFICERS

- A. The governing body of the organization shall consist of a President, Vice- President, Secretary, Treasurer, Membership Secretary and a **minimum of 4 and a maximum of 6 board members**, which shall be nominated and elected at the **May** meeting by the members in good standing. The immediate past president **may** serve as an advisory member of the governing body for a term of one year.
- B. The President, Secretary, and Membership Secretary positions shall be 2 year positions to be filled in odd number years. The Vice-President and Treasurer positions shall be 2 year positions filled in even number years. **Half of the number of Board members shall be elected in odd number years and half of the number of Board members shall be elected in even number years**, each serving a 2 year term.
- C. Nominations for each position up for election will be accepted from the floor at the **April and May** meetings. Nominees must be willing to accept the nomination.
- D. Newly elected officers will begin their duties in **June**.
- E. There are no limits as to the number of terms an individual may hold office either concurrently or collectively
- F. All elections shall be by secret ballot, except in the case of an unopposed candidate.
- G. Any vacancies shall be filled by appointment by the President and/or the Board of Directors for the duration of the term for the position which became vacant.
- H. An officer or Board member may be terminated based upon a majority vote by the remaining Board of Directors. Reasons for termination include, but are not limited to, non-performance of duties or actions performed that impact the organization in a negative way.

Article 7 – DUTIES OF OFFICERS and DIRECTORS

The Board shall be composed of all **elected officers and elected directors**. To be eligible to serve as an officer or director a member must be in good standing and at least 18 years old.

- A. The President shall preside over all meetings of the organization, and the Board of Directors. The President shall be the Chairman of the board and cast the deciding vote in case of a tie vote by the board.
- B. The Vice-President shall fulfill the duties of the President in his/her absence.
- C. The Secretary shall keep legible records of all the regular, special and board meetings, and have them readily available. The Secretary shall submit all meeting minutes to be posted on the Nokomis ATV Club website after each meeting. The Secretary shall maintain a register of members attending meetings of the organization.
- D. The Treasurer shall keep accurate, up to date financial records for the organization, give a report of all financial activities at the regular meetings, collect monies of the organization for dues and fundraisers, and disperse funds as directed by the organization, or its executive officers. The Treasurer shall keep the records in such order that they may be audited, or turned over to the board for audit within a 24-hour period. The Treasure shall renew the annual raffle license and file the annual Notice of Annual Report Filing for the State of Wisconsin.
- E. Membership Secretary – Shall maintain a membership list, send out membership mailings, and collect and process returned membership applications.
- F. Directors are expected to attend Board and General membership meetings and serve on at least one committee.

- G. The Board of Directors shall have general control of the organization, but may be over-ruled by a majority vote of the general membership in good standing.
- H. Executive Board: The Executive Board shall be made up of the club officers. The Executive Board will have the ultimate authority for the direction and activities of the club. That authority includes operational club decisions necessary between scheduled meetings by majority vote.

Article 7—Parliamentary Authority:

Robert's Rules of Order shall govern the official proceedings of the organization not otherwise specified in the club's by-laws

Article 8 – AMENDMENTS

- A. These laws may be amended by a 2/3 majority vote of members present and in good standing

Article 9 – FISCAL YEAR

- A. Fiscal year shall be June 1st to May 31st .

Article 10 – ORGANIZATION DISSOLVEMENT

- A. The Board of Directors shall make the final decisions as to where property and funds are to go.
- B. All funds and property are to go to a similar organization, if this organization should dissolve.

These amended by-laws have been adopted as active and binding by the General Membership on _____.